

**Capital Area Human Services District Board Meeting
Tuesday, March 10, 2015**

Directors Present: Gary Spillman, Chair, Kay Andrews, Vice Chair, Christy Burnett, Dana Carpenter, Ph.D., Vickie King,

Directors Absent: Kathy D’Albor, Sandi Record Barbara Wilson, Gail Hurst, Kristen Saucier, Laverne Aguillard, Gerri Hobby, Becky Katz, Stephanie Manson, Denise Dugas, Amy Betts and Rev. Louis Askins

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

CAHSD Executive Staff Member(s) Absent:

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the March 10, 2015 Consent Agenda and Approval of the Minutes for February 2, 2015.	Gary Spillman	The CAHSD Board did not have a quorum for this meeting and only non-action items were discussed. The meeting immediately followed the 2015 Annual Public Forum on Substance Abuse Prevention and Treatment. The February 2, 2015 minutes will be on the April 6, 2015 meeting agenda. Gary Spillman turned the meeting over to Dr. Kasofsky at approximately 12:05 p.m.	
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • The Board members reviewed the multiple media articles on the Stabilization Unit Development. • Dr. Kasofsky provided an overview of the following events: <ul style="list-style-type: none"> ➢ Her recent presentation to the EBR Parish Council re: Cost Effective Responses for Managing Behavioral Health Crises ➢ Annual Public Forum on Substance Abuse Prevention and Treatment Addiction Recovery ➢ BH Collaborative meeting – Ira Chasnoff, MD Launch of Documentary Movie: <i>Moment to Moment: Teens Growing Up With FASDs</i> 	
BRAF Clinical Design Committee Progress	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an update on the current progress made by the Committee. The next meeting is Thursday, March 12th. • Design components include: triage, assessment, a peer respite, a sobering center run by EMTs, medical stabilization, medical detox. • The San Antonio model has an Adult Mobile Crisis Team that works with the Police and the Baton Rouge area does not. CAHSD is currently applying for a grant for the Police Department - they would have a mental health unit that would go out on call to do assessments after Police secured the environment. • There is a representative interested in putting together a study commission. There is an opportunity to work with the Justice Center out of Washington D.C. The focus is the decriminalization of the mentally 	

		<p>ill. Sharon Broome is willing to put together a piece of legislation for this session for the medical stabilization piece.</p> <ul style="list-style-type: none"> • There will be a public presentation with the intent to obtain feedback. Dr. Kasofsky and Patricia Calfee, BRAF, are meeting to determine how to make this happen. 	
Self-Generated Revenue	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the Self-Generated Revenue report. February collected revenue was \$277K after almost a full month of staff billing full-time. • She explained the changes made to the report. The lower projection models showing collecting \$259K per month was removed and only the projection of CAHSD collecting a minimum of \$272K month was left. • As of February collections, CAHSD has collected about 85% of what should have been collected for that time period. By the end of the fiscal year, CAHS collections should be close to 90-95% of our goal. • Dr. Kasofsky explained again that collections were behind due to the electronic health record problems preventing billing to be done during daytime business hours. 	
Recommended Budget	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the upcoming budget cuts. In addition to the \$1.8 million cut reported at the last meeting, CAHSD has been told that it will have a \$324K “savings” with the statewide savings program which is actually a cut. 	
Social Worker Discharge Planning Contract & Peer Grant in EBR Parish Jail	Dr. Kasofsky	<ul style="list-style-type: none"> • This has not been returned to the Council for approval. CAHSD has been told that the money is available to fund a FT social worker in the jail to work with Lisa Burns. A contract peer will be hired to work with males. Tonja Myles, Peer, will work with the females. 	
Bayou Health Plans & BH Integration Advisory Group	Dr. Kasofsky	<ul style="list-style-type: none"> • Denise Dugas and Dr. Kasofsky were appointed to the BH Integration Advisory Group. There will be a total of 3 meetings. To date, the contract has not been shared. 	
Addiction Fellowship with LSU Residency Program	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky and Dr. Udofa have a meeting with the LSU Residency Program today at 1:00pm today. 	
ASCEND Program Initiated 3/2/15	Dr. Kasofsky	<ul style="list-style-type: none"> • The ASCEND Program for autism services for children 2-5 years old has been opened. Assessments are being conducted for program eligibility. A technician has been hired. Interns will be used from LSU’s Behavioral Support Program. Building renovations haven’t been done – haven’t received a final plan draft yet. The rooms are clean, freshly painted, with furniture, toys, and tests. Not ready with murals yet. • There is a possibility of a substantial donor. CAHSD is working to put a package together with a plan. 	
DHH Contract Status	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky reported that she has signed another month prolongation of the contract. 	

Legislative Fiscal Auditors Bi-annual Audit	Dr. Kasofsky C. Nacoste	<ul style="list-style-type: none"> The Legislative Fiscal Auditor's Bi-annual Audit is currently underway. Some citations are expected because all collections haven't been collected due to the dysfunctional electronic health record. Focus of the audit is on CAHSD's internal processes relating to the BH Partnership and how CAHSD is working with what Magellan has provided i.e. 1915i, electronic health record, the Federal Block Grant reporting requirements that no one is meeting, including CAHSD. The auditors have requested huge volumes of data and have asked many questions. All Human Service Districts will experience this type of audit. Prior to this audit, CAHSD hired a private external auditor to review the billing setup. Identified errors (claim filing delays etc.) are in process of being resolved. 	
Executive Management Team	Dr. Kasofsky	<ul style="list-style-type: none"> Due to the changes in healthcare, trauma informed care and evidenced based practices and as we move forward with behavioral health, we have to prove that we're using people who are certified in these evidenced based practices and that we are actually using them and it's not just an outpatient appointment. With this in mind, a position has been created out of an existing position by moving a social worker to the EMT. Stephen Aguillard, LCSW-BACS, has been moved to this position. An overview and responsibilities of this position was provided. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Mr. Spillman	<ul style="list-style-type: none"> No action taken. 	
Recommendation for Bylaw Changes	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky explained the reason for requested changes to the By-laws. The By-laws currently state that every July the Board would hold an annual meeting. Years ago, the Board made a decision to not hold a meeting in July but this decision was never reflected in the By-laws. 	
Board Training Discussion	Dr. Kasofsky	<ul style="list-style-type: none"> Dale Jarvis is available for Board training in August 2015. Training will be ½ day in lieu of the August Board meeting. ½ day will be spent with the CAHSD clinical staff. Dr. Kasofsky is considering contracting with Dale Jarvis, Health Economist, to provide education regarding preparation for integrated care. He can talk about how the funding follows services. 	
Individual Director Requests for Re-nomination for Additional Board Term	Dr. Kasofsky	There was discussion regarding status of Board members whose terms will expire in the next few months. Members with expiring terms who wish to remain on the Board will complete the Board Member Appointment/Renewal form.	
Review of Global Governance Commitment Policy	Amy Betts	<ul style="list-style-type: none"> This policy will be reviewed at the next meeting by Amy Betts. 	

Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> No action taken. 	
Communication Participation	Mr. Spillman	<ul style="list-style-type: none"> There was no community participation. 	
Next Meeting	Mr. Spillman	The next meeting is April 6, 2015 at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	